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| SUMMA HEALTH SYSTEM MEDICAL STAFF POLICIES AND PROCEDURES | | | |
| SUBJECT: | Influenza Vaccine | | |
| | Policy Number: | 7.4 | Page: 1 of 2 |
| | Last Review: | 10/22 | Revised: 10/22 |
| Approval: | Medical Executive Committee | Date: | 10/22 |
| | Board of Directors | Date: | 10/22 |

POLICY:

The definitions set forth in the Medical Staff Bylaws shall apply to this Policy unless otherwise provided herein.

Practitioners, Advanced Practice Providers (APP) granted Clinical Privileges at the Hospital, and Allied Health providers authorized to work in the Hospital are required to receive the influenza vaccination annually based on a timeline determined by the Medical Executive Committee, in accordance with the CDC regulations, in order to exercise Clinical Privileges at Summa Health System during the flu season. The beginning and end of flu season will be determined in the sole discretion of Summa's System Director of Infection Prevention.

PROCEDURE:

- A. All new Practitioners, APPs applying for Clinical Privileges (and allied health providers applying for work authorization) during the flu season, as determined by the Medical Executive Committee, must obtain or show proof of an annual influenza vaccine, completed at their expense, prior to being granted Privileges or work authorization.
- B. Practitioners/APPs must arrange for their own influenza vaccine to be administered.
- C. Proof of a completed influenza vaccine or medical exemption with supporting documentation from their own healthcare providers must be provided to the Medical Staff Office (MSO). Providers (or their designee) may report completion by communicating directly with the Medical Staff Office through any of the following approved mechanisms:
 - Respond to a data collection survey sent by the Medical Staff Office
 - Sending an email to an approved inbox to be communicated to providers
- D. An audit of 5% of reported influenza vaccinations will be completed by the MSO. If selected for a random audit, the provider must provide documentation of their vaccination to the MSO within 30 days. Results of the audit will be reported annually to the Infection Prevention and Control Committee.
- E. Failure by the provider to report receiving the influenza vaccine, or to submit a written medical exemption, will result in an automatic suspension of Medical Staff Privileges (for Practitioners) and Clinical Privileges (for APPs) during influenza season. The deadline for reporting compliance with this policy shall be specified annually by the Medical Executive Committee in consult with Summa's Infection Prevention and Control Committee.

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| <p style="text-align: center;">SUMMA HEALTH SYSTEM MEDICAL STAFF POLICIES AND PROCEDURES</p> |
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- F. The automatic suspension will be lifted when the influenza season is declared to be concluded by the Hospital director of infection control.