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| SUMMA HEALTH SYSTEM MEDICAL STAFF POLICIES AND PROCEDURES | | | |
| SUBJECT: | Influenza Vaccine | | |
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| | Last Review: | 09/23 | Revised: 09/23 |
| Approval: | Medical Executive Committee | Date: | 09/23 |
| | Board of Directors | Date: | 10/23 |

POLICY:

All Practitioners with Clinical Privileges at Summa Health System (the “Hospital”)/ (“Practitioner”), Advanced Practice Providers (“APP”) with Privileges at the Hospital, and non-privileged Allied Health Practitioners (“AHP”) authorized to practice at the Hospital pursuant to an approved position description must be vaccinated for influenza unless they request and are granted an immunization exemption or deferment.

The beginning and end of influenza season will be determined in the sole discretion of Summa’s System Director of Infection Prevention.

DEFINITIONS:

The definitions set forth in the Medical Staff Bylaws, the Advanced Practice Provider Policy, and the Allied Health Professionals Policy, as applicable, shall apply to this Policy unless otherwise provided herein.

Immunization Exemption: Exemptions are permanent and will automatically renew annually.

Immunization Deferment: Deferrals are temporary and have a specified “start” and “end” date.

PROCEDURE:

- A. All new Practitioner applicants for Medical Staff Privileges, APP applicants for Privileges, and AHP applicants for authorization to practice pursuant to an approved position description at the Hospital who are applying during influenza season must show proof that they are vaccinated at the time of application unless they request and qualify for an immunization exemption or deferment.
- B. All current Practitioners, APPs, and AHPs must arrange for their own influenza vaccine to be administered.
- C. Attestation of a completed influenza vaccine must be provided to the Medical Staff Office (MSO). Providers (or their designee) may report completion by communicating directly with the Medical Staff Office through any of the following approved mechanisms:
 - Respond to a data collection survey sent by the Medical Staff Office
 - Sending an email to an approved inbox to be communicated to providers.
- D. Providers and Applicants requesting an exemption due to permanent or temporary medical contraindications must provide proof from their healthcare provider. Documentation must be provided to the Medical Staff Office through the above approved mechanisms.

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- E. Providers and Applicants requesting an exemption due to sincerely held religious beliefs must submit a written request to Human Resources (Absence Management) that includes information regarding the religious belief and basis for the request. Requests for exemption and deferment will be reviewed by Human Resources and a recommendation will be forwarded to the MSO. The recommendation will be reviewed and acted upon by the Medical Staff Cabinet. No Provider or Applicant has a right to an exemption or deferment. If an exemption or deferment is granted the individual may be subject to masking.
- F. An audit of 5% of reported influenza vaccinations will be completed by the MSO. If selected for a random audit, the provider must provide documentation of their vaccination to the MSO within 30 days. Results of the audit will be reported annually to the Infection Prevention and Control Committee.
- G. Failure by the provider to report receiving the influenza vaccine, to submit a written medical exemption, or to be granted a religious exemption will result in an automatic suspension of Medical Staff Privileges (for Practitioners), Clinical Privileges (for APPs), and authorization to work in the Hospital (for AHPs) during influenza season. The deadline for reporting compliance with this policy shall be specified annually by the Medical Executive Committee in consult with Summa's Infection Prevention and Control Committee.
- H. The automatic suspension will be lifted when the influenza season is declared to be concluded by the Hospital Director of Infection Control.